



MEETING MINUTES
January 12, 2024

The meeting was called to order at 7:00 PM at the Shooting Sports Building on the west end of the Fairgrounds by President Casey Cooksley. The meeting notification and agenda were posted in advance at the Custer County Courthouse, the CCAS Website, and emailed to each board member. Members present were: Rodney Lamb, Casey Cooksley, Blair Hartman, Charmayne Popp, Ashley Garrelts, Members absent: Marla Stallbaumer, Bonnie Winters, Shane Ryan, and Steve Horn. Others present were: Grounds Manager—Ben McCaslin, James Ryan, Jeremy Fiorelli, Chris Fiorelli, Dwain Bryner—County Supervisor

AGENDA:

6:01 p.m. NE Open Meetings Act: President Cooksley made everyone aware of the availability and location of the Nebraska Open Meetings Act Publication.

Minutes

- **Approve Minutes of December 14, 2023 Regular Board Meeting**
Minutes of the December 14th, 2023 Regular Board Meeting were reviewed.
Lamb made a motion to approve the minutes, seconded by Popp.
Roll call vote:
Voting yes: Popp, Garrelts, Hartman, Lamb, Cooksley
Voting no:
Abstaining:
Absent: Stallbaumer, Winters, Horn, Ryan
Motion carried.

Financial Report

- **Approve to pay monthly bills**
Following are the account balances as of December 31, 2023
Livestock Account: \$7,044.02
Memorial Funds: \$5,708.03 Total General Fund: \$5,976.08
Storm Damage: \$139,386.22 Savings Account: \$18,548.15
Hartman made a motion to pay the monthly bills. Seconded by Popp.
Roll call vote:
Voting yes: Popp, Garrelts, Hartman, Lamb, Cooksley
Voting no:
Abstaining:
Absent: Stallbaumer, Winters, Horn, Ryan
Motion carried.

Committee Reports

- **Extension Office**
 - Reported by Popp from email from Colleen: Beef weigh in is February 3rd at Bow Animal Hospital
- **4-H Council**

- Reported by Popp from email from Colleen; Meeting January 22nd
- **Grounds Manager**
 - Provided the board with a written report. Highlighted the upgrading of the women’s bathroom on the west end of the grounds, replaced light fixtures and skim coated it. Completed repairs on one set of bleachers. Working through sorting the grey horse stalls and added organization stalls to the back room of the office, have a couple of horse events on the calendar in April and May, and the Tractor Pull in February.
- **Winter Ball Committee**
 - There are 8 tables left to sell and lots of donations have been collected. Working on details of the slide show, décor, and signage. Awards for the Friend of the Fair have been ordered. We will set up on Friday afternoon and Safranek’s and Stallbaumer’s are donating the cost of the room rental. Requested petty cash and a check for the band—Garrelts will assist with this.

OLD BUSINESS:

Disc/dec – Purchase floor cleaner for Building 18

McCaslin contacted the Clark dealer and the cleaner is approximately \$8500 and they don’t sell any other brands.

Popp said that when the school orders they order directly from the website of the other brand. Looking at the general fund, we need to hold off on this purchase.

NEW BUSINESS:

Disc/dec - Insurance certificate clarification –Jones Insurance

Kori with Jones insurance provided a written summary and example Certificate of Insurance to the board explaining various situations where not collecting a COI would cause the fairgrounds insurance policy to be first in line to pay the liability claim. She also suggested updating the Shooting Sports Building contract to have two versions—one for commercial events and one for personal/family related events. She also mentioned that it would be best to insert a “no open flame” policy for the building.

The board discussed making sure they also collect a COI from UNL Extension for the 4-H events on the grounds.

Kori will set up a time to meet with the staff to ensure they understand what they are looking for in the COI’s coverage and expiration date.

Hartman will update the Shooting Sports Building contract and send them to both Allan Wood and Steve Bowers for review.

Disc/dec – Tractor Pull

Jeremy Fiorelli presented to the board some details regarding the tractor pull that they are bringing in. It is currently scheduled for February 3rd starting at 10:00 am in the Indoor Arena. Their goal is to bring in the National Antique Tractor Pullers. He also asked about insurance coverage opportunities that could keep the money at the fairgrounds. Hartman will contact Jones Insurance for options.

Appreciate advertising assistance. Ben has helped line up concessions for the day. Jeremy would like CCAS Board Representation at the event so that he could introduce us to the Tractor Pull Representatives.

They will set up, clean up, and level the arena back to where it is currently.

Disc/dec – Bid for electrical and water for new barn build

Tabled until review of building bids.

Disc/dec – Camper pedestals

We will not be renting a generator for the 2024 Fair. We do need to plan on the growth of camping. The board will review the spots that were used vs. still available. The Board needs to plan for the expense of adding these before fair. Ben will check and see the potential for upgrading the current 20 amp breakers. Tabled until the February meeting.

OTHER CONCERNS

Garrelts called and talked to the Community Foundation about setting up a scholarship—it is not something we can't get put together for 2024 but can look at for 2025. One time fee to get set up and then an annual administrative fee. Then the Foundation will review applications based on the criteria.

ADJOURNMENT: Roll Call

Hartman moved to adjourn the meeting at 7:11. Seconded by Garrelts.

Roll call vote:

Voting yes: Popp, Garrelts, Hartman, Lamb, Cooksley

Voting no:

Abstaining:

Absent: Stallbaumer, Winters, Horn, Ryan

Motion carried.

Blair Hartman
Secretary