



## MEETING MINUTES

December 14, 2023

The meeting was called to order at 5:30 PM at the Custer County Courthouse-Supervisor's Meeting Room by Vice President Casey Cooksley. The meeting notification and agenda were posted in advance at the Custer County Courthouse, on the CCAS Website, the CCAS Facebook page, and emailed to each board member.

Members present were: Rodney Lamb, Casey Cooksley, Blair Hartman, Bonnie Winters, Marla Stallbaumer, Ashley Garrelts, Shane Ryan, and Charmayne Popp.

Members absent: Steve Horn

Others present were: KCNI—Summer Yarrington, UNL Extension—Troy Walz, Kevin and Shanon Cooksley.

#### 5:30 p.m. NE Open Meetings Act Minutes

- **Approve Minutes of November 9, 2023 Regular Board Meeting Minutes**

Minutes of the November 9, 2023 Regular Board Meeting were reviewed.

**Ryan made a motion to approve the minutes, seconded by Popp**

Roll call vote:

Voting yes: Popp, Ryan, Hartman, Winters, Lamb, Stallbaumer, Cooksley

Voting no:

Abstaining: Garrelts

Absent: Horn

Motion carried.

#### Financial Report

- **Approve to pay monthly bills**

Following are the account balances as of November 30, 2023

Livestock Account: \$7,044.02

Memorial Funds: \$5,708.03

Total General Fund: \$15,730.89

Storm Damage: \$139,386.22

Savings Account: \$18,506.40

**Stallbaumer made a motion to pay the bills, seconded by Lamb.**

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Stallbaumer, Cooksley

Voting no:

Abstaining:

Absent: Horn

Motion carried.

#### Committee Reports

- **Extension Office**—presented by Troy Walz: gave a list of dates to Shannon Cooksley for various 4-H events to put on the calendar. Livestock committee met in November and said no changes for the upcoming 2024 fair and is working on new judges. Beef weigh in February 3<sup>rd</sup> at Broken Bow Animal Hospital at 9:00 am. Cooksley asked if there could be any changes to the sale day weight in order to get weights to the buyers and bases—Walz said that was not discussed at the last

meeting, explained a bit of history around it. Other suggestions were to put the weights in the program.

Cooksley feels that the weights of the animals need to be shared with buyers and there was discussion about various ways to offer the weight sheet.

**Horn entered the meeting at 5:35 pm.**

- **4-H Council**—No Report
- **Grounds Manager**—Manager McCaslin provided the board with a written report highlighting updates to the bleachers and bathrooms in building 21, as well as sorting out the grey horse stalls, and a cost analysis of the previous three events. Hartman shared that Bill asked about restroom closed for cleaning signs—Shannon will make one that will work.  
McCaslin asked Cooksley about updating the lights in the indoor and is going to do some research on that.  
McCaslin got ahold of StarLink internet and they said that the only option is to purchase another receiver to take to the indoor arena—it would be \$600 plus the \$90 monthly service, however, it could be moved to Shooting Sports building if needed. Garrelts is going to keep working on the sign and computer.
- **Personnel Committee**—no report
- **Winter Ball Committee**—Popp reported that Stallbaumer, Winters and herself divided the tasks, Stallbaumer is taking on the ticket sales, Winters is working on Auction items-she is getting items and is going to check into advertising the event, the raffle cups are finished, and rather than heads and tails beads there is going to be a Split the Pot raffle. Popp asked about purchasing the raffle tickets and the process of making those purchases—Shanon is going to look for tickets.  
Tracy contacted Samantha at One Box convention center about the contract and they are working on when we are able to get in to decorate. Popp is looking for pictures of events at the grounds in order to make the slideshow—Garrelts is going to help with the pictures. Hartman shared updates regarding AuctionFlex Software. Popp also asked the board to discuss the Friend of the Fair award. 12 tables have been sold.  
**Popp moved to go into executive session at 5:58. Seconded by Stallbaumer.**

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Stallbaumer, Horn  
Cooksley

Voting no:

Abstaining:

Absent:

Motion carried.

**Hartman moved to exit executive session at 6:08, seconded by Winters.**

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Stallbaumer, Cooksley

Voting no:

Abstaining:

Absent: Horn

Motion carried.

**NEW BUSINESS:**

**Disc/dec** - Election of 2024 Officers

Vice President Cooksley opened the floor for nominations of President.

Winters nominated Casey Cooksely.

Stallbaumer moved to cease nominations.

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Stallbaumer, Horn

Voting no:

Abstaining: Cooksley

Absent:

Motion carried.

Vice President Cooksley opened the floor for nominations of Vice President.

Stallbaumer nominated Rodney Lamb.

Hartman nominated Shane Ryan.

Winters moved that nominations cease.

Voting conducted via ballot by the board. Ballots were counted by Kevin Cooksley and Troy Walz.

Rodney Lamb won the ballot.

Vice President Cooksley opened the floor for nominations of Secretary.

Ryan nominated Blair Hartman.

Stallbaumer moved to cease nominations.

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, , Winters, Lamb, Stallbaumer, Horn, Cooksley

Voting no:

Abstaining: Hartman

Absent:

Motion carried.

Vice President Cooksley opened the floor for nominations of Treasurer.

Stallbuamer nominated Ashley Garrelts.

Hartman moved to cease nominations.

Roll call vote:

Voting yes: Popp, Ryan, Hartman, Winters, Lamb, Stallbaumer, Horn Cooksley

Voting no:

Abstaining: Garrelts,

Absent:

Motion carried.

Garrelts will update signature cards, website, and fair managers website.

**Disc/dec** – Fair Manager’s Convention Jan 19-21

Cooksley spoke with Grounds Manager McCaslin about attending the convention. Hartman expressed the quality of the convention and encouraged board members to attend. Registration is \$30/participants until January 10, and \$35/participant after that.

Members should communicate to Ashely their interest in attending by 12/15/23.

**Disc/dec** – Potential Part-time Hire

Garrelts shared that the potential hire was very interested in the position of part-time.

Ryan moved to hire the part-time candidate as previously discussed. Seconded by Garrelts.

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Horn Cooksley

Voting no:

Abstaining:

Absent: Stallbaumer,

Motion carried.

Stallbaumer exited the meeting at 6:19 pm.

## **OLD BUSINESS:**

**Disc/dec** – Advertising bids for barn demolition and rebuild of 7&8

Cooksley talked to Dwain Bryner about the demolition process, however, we need to get started on the bidding process with determining footings and size of the building. Cooksley talked with Summit Buildings, they offer an inhouse designer to help with layout, but we need to get moving. Ryan talked to Talon Scott who said there is a 100 amp panel in each barn that will go away with demolition and a 100 amp box in Barn 9 that will need redone. Ryan thinks that we should put in a larger electrical panel in both the new barn and barn 9, and putting in the fans if there was money allotted for it.

Cooksley believes we will need to bid the building and the electrical separate.

There was concern expressed about the heat on the sides—the board discussed windscreens as a solution.

Cooksley shared the bidding requirements of putting the advertisement for bids in the paper for at least two weeks and that we can reach out to people to put in a bid.

We need to determine the size and how the barn would go in the current space. It was suggested to have a 10-12' stall, with a 10' alley, followed by another stall. We will likely need about 150 stalls to replace the barns that are being taken down.

**Winters moved to put a design and build bid (sealed) for the new livestock barn to put in the Custer County Chief for a minimum of two cycles. Seconded by Ryan.**

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, , Horn Cooksley

Voting no:

Abstaining:

Absent: Stallbaumer

Motion carried.

**Disc/dec** – Arthur Co. Ag Society—gray stall inquiry

Arthur Co Ag Society representatives shared a proposal of \$85/side for 10 stall purchase, with a split payment. Cooksley shared his thoughts that these were purchased with county funds and helping another fair board is important.

Hartman made a motion to sell the Arthur Co. Ag Society 10 stalls at \$85/side totaling \$3000 accepting a split payment option. Seconded by Popp.

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Horn Cooksley

Voting no:

Abstaining:

Absent: Stallbaumer,

Motion carried.

**Disc/dec** – Consider 2025 Nebraska State Junior Hereford proposal

The bidding process for this was closed prior to the board having the opportunity to discuss this further.

**Disc/dec** – Purchase floor cleaner for Building 18

Popp shared information that the dealer in Kearney has quality customer service and was a cheaper option.

Tabled for further research on buying location options.

## **OTHER CONCERNS:**

**Hartman moved to adjourn at 6:53 pm. Seconded by Winters.**

Roll call vote:

Voting yes: Popp, Ryan, Garrelts, Hartman, Winters, Lamb, Horn, Cooksley

Voting no:

Abstaining:

Absent: Stallbaumer

Motion carried.

Blair Hartman  
Secretary